

**W-9 Taxpayer Identification for U.S. Companies**

The information provided as part of this Package will be entered into Corning's ERP system and will be used for the creation of Purchase Orders and the Payment of valid invoices. Failure to accurately complete all required information will delay processing. For additional information refer to URL: <http://www.corning.com/worldwide/en/about-us/suppliers/transactions-requirements/suppliers-payment-options/supplier-enrollment.html>

Today's Date:

**Section 1: Supplier Information**

Purpose of Form Submission:  **New Supplier Enrollment**  **Current Supplier information update, please provide Corning's Vendor Id or a recent PO #, and a description of change:**

**Tax Status/ Legal Entity Name:** (complete only one row of boxes - A, B, or C)

**A) Individuals** Individual Name (First name, middle initial, last name) Individual's Social Security Number  
 (Fill out this row)  — —

**B) Sole Proprietor:** [A sole proprietorship may have a "doing business as" trade name, but the legal name is the name of the business owner.](#)  
 (Fill out this row) Business Owner's Name: (REQUIRED) Owner's Social Security Number (SSN) Business or Trade Name (optional)  
 (first, middle, last) — —   
 or Employer Identification Number (EIN)  
 —

**C) Corporation,** [A corporation may use an abbreviated name or its initials, but its legal name is the name on the articles of incorporation](#)  
**Exempt charity, or other entity:** Legal name of corporation or entity Employer Identification Number (EIN) Are you Incorporated?  Yes  No  
 (Fill out this row)  —   
 D.B.A. or T.A. companies: Attach all of the business names.

**Exemption:** If exempt from Form 1099 reporting, check here:  AND check your qualifying exemption reason below:  
 1. Corporation except there is no exemption for medical and health care payments for payments or payments for legal services  
 2. Tax Exempt Charity under 501(a) (includes 501(c)(3), or IRA)  
 3. The United States or any of its agencies or instrumentalities  
 4. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions  
 5. A foreign government for any of its political subdivisions

Supplier Web Page Address (URL):

Dun & Bradstreet Number (D&B) (9 digit)  Division

**Section 2: Supplier Contact Information**

Specify the Sales Representative and the appropriate contact to address Billing and Payment questions.

	Contact Name	Contact Phone: +1 (999) 999-9999	Contact E-mail
Sales Representative:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Billing & Payment Inquiries:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Customer Service:	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Section 3: Purchasing Information**

Name of Corning Buyer/Contact (Required)

Purchase Order Delivery Method: FAX Number  OR E-mail

[\(Enter only ONE method\) Contact your buyer regarding other options](#)

Specify the Existing/Active Commercial Agreements you have with Corning?  Contract  Non Disclosure  Certificate of Insurance  
 For goods imported into the US, will Corning be the Importer of Record?  Yes  No

## Section 4: Remit-To and Buy-From Address Information

	Send Payment/ Remittance Detail to this Address (address that appears on your invoice)	Your Company's Order Location Physical Address (this can <b>NOT</b> be a PO Box)	Other instructions for Payments or PO Dispatch
Address (max 4 lines)	<input type="text"/>	<input type="text"/>	<input type="text"/>
City	<input type="text"/>	<input type="text"/>	
State	<input type="text"/>	<input type="text"/>	
County	<input type="text"/>	<input type="text"/>	
Postal Code	<input type="text"/>	<input type="text"/>	
E-mail	<input type="text"/>	<input type="text"/>	

Note: PO's will be faxed or e-mailed per Section 3

## Section 5: Bank Information

**Corning Incorporated's preferred payment method in North America to U.S. Companies is ACH (Automated Clearing House)**

Select Payment Method*	
<b>If you select an ACH payment method, you must complete the remainder of this section.</b>	
Bank Account Information	Financial Institution
Bank Account # (include CLABE) <input type="text"/>	Name Assigned to Bank Account <input type="text"/> <small>(Must match legal entity name specified in Section 1)</small>
ACH Routing (ABA Routing - 9 Digits) <input type="text"/>	Bank Name <input type="text"/>
Swift Code (8 or 11 digits) <input type="text"/>	Branch Name <input type="text"/>
CNAPS (Bank Account Type) <input type="text"/>	Bank Address (max 4 lines) <input type="text"/>
	City <input type="text"/>
	State/ Province <input type="text"/>
	County <input type="text"/>
	Country <input type="text"/>
	Postal Code <input type="text"/>
	Bank Phone # <input type="text"/>

**International ACH Transaction (IAT):** If any of these transactions are further forwarded in their entirety to another financial institution outside the continental United States, your transaction needs to be processed as an IAT and additional information will be obtained to ensure compliance with regulations established by the United States Treasury's Office of Foreign Assets Control.

## Section 6: Authorizations

The information presented in this package is accurate. I agree that Corning can initiate payments to the bank identified above using the payment and remittance option indicated.

Authorized Individual's Name  Date Authorized   
 Title

I am a U.S. Person (including a U.S. Resident Alien)  Yes  No

I have read the [Supplier Code of Conduct](#)

Use the Submit by e-mail option to create an e-mail to [\\_VendorAdd@corning.com](mailto:_VendorAdd@corning.com)  
 If possible, please submit the completed form via e-mail, our preferred method.

Use the Print Form option only if you are unable to complete this form electronically  
 Fax the completed form to +36 1 481 2301

Information on doing business with Corning can be found at <http://www.corning.com/worldwide/en/about-us/suppliers.html>  
 This information includes Corning's T&Cs, Transaction Requirements, Supplier Code of Conduct and how to complete this form.

Additional information not requested on this form can be attached as a separate page