# Configurator Catalog and Quoting/Ordering Process

2016



# Welcome to the Corning Configurator 2.0

This upgraded web-based ordering tool provides new functionality that will:

- 1) Establish dedicated customer account access
- 2) Allow you to place and manage your orders

After an account has been created for you to the new Corning Storefront and FlexNAP<sup>™</sup> Configurator, you will be receiving two emails. The first will contain your Username, which is your email address. The second will contain your password. When you receive these emails, click on the link that appears in the email that states: '**To start shopping, please click here**'. (screenshot of correct link provided)



To start shopping, please click here: http://commerce.corning.com/corningstorefront/corning/en/USD

### Login screen will appear as follows:



Returning Customer Please sign in using your username and password USERNAME	6
PASSWORD Eorgotten your password?	
	7

After you log in for the first time, you can change your password. Follow these steps. Your password must include at least one uppercase letter, one lowercase letter, one number and one special character. (8 total characters)

#### \* At the top of the screen in the user menu, click on 'My Account'

				Welcome	My Account M	y Design Areas Cont	tact Us   Sign Out
CORNING	3		I'm look	ing for	Q	Advanced Search	English -
Terminals	OptiTip® Assemblies	OptiTap® Assemblies	Fiber Optic Hardware	Closures			

## \* In the following screen under 'Profile,' click on 'Change your password'

		Welco	ome   My Account   My Design Areas   Cont	act Us Sign Out
CORNING	l'm looł	king for	Q Advanced Search	English -
Terminals OptiTip® Assemblies	OptiTap® Assemblies Fiber Optic Hardware	Closures		
Home / My Account				
My Account	Profile	A	ddress Book	
My Account	Update personal details	M	lanage your delivery addresses	
Profile Address Book	Change your password			
Order Tracking				
	Order Tracking			
	Get order status			

Enter your (1)'Current Password' located in the password email, (2)'New Password,' and (3)'Confirm New Password' – then click (4)'Update Password'

					Welcome My Account My	y Design Areas Cont	act Us   Sign Out
CORNIN	G		I'm look	ing for	Q,	Advanced Search	English -
Terminals	OptiTip® Assemblies	OptiTap® Assemblies	Fiber Optic Hardware	Closures			
Home / My	Account / Update Pass	sword					
Му Ассои	ınt	Update Password					
My Account		Please use this form to u	pdate your account pass	word		Fields marked	1 * are required
Profile Address Boo	ik 💦	Current Password *		Ne	w Password *		1
Order Trackir	ng <mark>1</mark>			2			
				Min	imum length is 8 characters		1
		Confirm New Password	*				
	3						
		Car 4 Update F	Password				

Now that your account has been established, let's walk through the many features of the storefront home page.

Below is an example of the entire page. We will break them down in the following slides.

			Welcome Lanie	My Account	My Design Areas   Contact	Us Sign Out your	shopping car	to
CORNING	<del>3</del>		I'm look	ting for	Q	Advanced Search	English	•
erminals	OptiTip® Assemblies	OptiTap® Assemblies	Fiber Optic Hardware	Closures				

Design Areas





#### FlexNAP<sup>™</sup> Systems

Corning's FlexNAP<sup>™</sup> System revolutionized FTTH networks by providing a reliable product that drastically reduced installation time, and the product is still widely used in FTTH networks today.

# At the top of the page, you have the User Menu, which includes the following:

Welcome Lanie My Account My Design Areas Contact Us Sign Out your shopping cart o

#### My Account:

In this section, you will be able to update your profile, view your address book (if you are a Corning direct account), and track any orders that have been placed with Corning.

My Account

My Account Profile Address Book Order Tracking

#### My Design Areas:

• In this section, you will be able to view the design areas you created and select one to view, edit, and/or delete.

My Design Areas				
My Design Areas	•			
View your design	2 2 2 2 2 2			
view your design	laicas			
197 Design Areas f	found			Show paginated
107 Debigit Areau	ound			onow paginated
Key	Project ID	Description	Account	Action
PRJ00017143	Sheik August 24 Test	Sheik August 24 Testing	CORNING OPTICAL COMMUNICATIONS	LLC View
PRJ00017144	Raj-test-24-Aug	Raj-test-24-Aug	CORNING OPTICAL COMMUNICATIONS	LLC View
PRJ00017143	Sheik August 24 Test	Sheik August 24 Testing	CORNING OPTICAL COMMUNICATIONS	LLC View
PRJ00017128	prj111	18cabletest	CORNING OPTICAL COMMUNICATIONS	LLC View

Contact Us:

- This section will allow you to send inquires to Corning concerning the following topics:
  - Technical support
  - Design area
  - Product information
  - Website
- Also feel free to use the phone number or email address on the right side of the page to contact Corning at any time.

Fields marked* are required	
From : Lanie Crisp	Phone
Subject *	<u>Telephone</u> (828) 901-5000
Please select Please select Technical Support Design Area	From the USA and Canada Call toll-free (800) 743-2675
Product Information Website	Email
	ccsamericas@corning.com

SEND

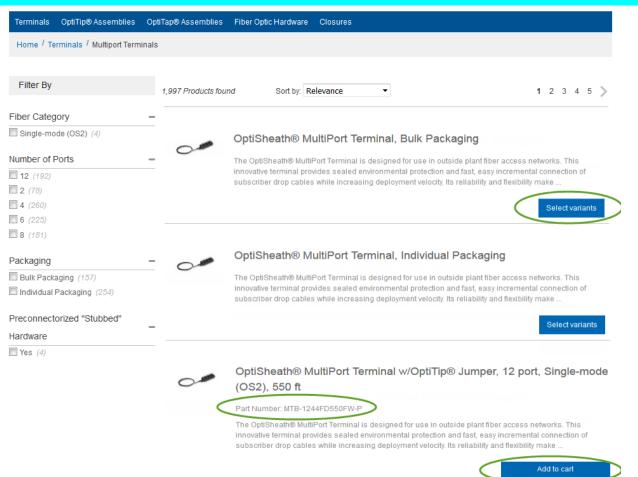
• NOTE: For the customer admin, there is a separate user manual that will guide the user to set up accounts and assign the appropriate user roles. This allows the functionality to design, upload, quote, and/or purchase.

#### CORNING

- In the top left of your home page will be the blue Corning square box. This is the 'Home' button and will direct the user back to the storefront from any page they are currently on.
- Located directly below the Home button, you will find the Catalog menu. From this menu, you can select a product category and be directed to the 'Product Selection Page' to drill down your search to a more specific product.

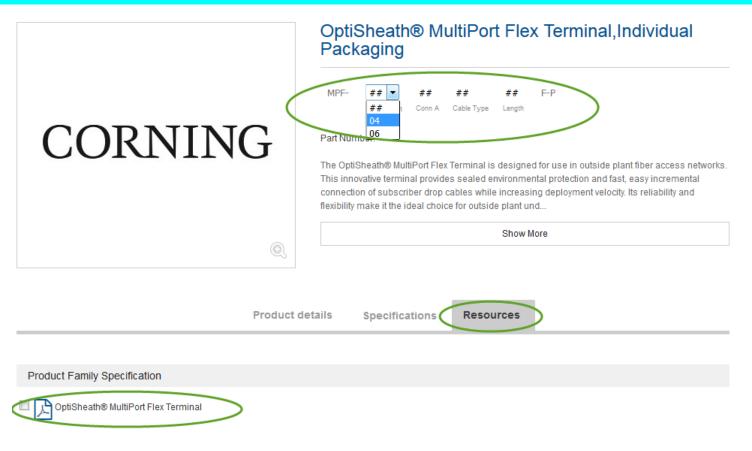
Terminals	OptiTip® Assemb	blies OptiTap® <i>i</i>	Assemblies	Fiber Optic Har	dware	Closures
Terminals OptiTip®	Assemblies OptiTap® As	semblies Fiber Optic Hard	ware Closures			
Home <sup>/</sup> Terminals						
Filter Dy						
Filter By				1000 m	$\langle$	
Fiber Category	_	O			$\mathcal{L}$	)
Single-mode (OS2)	(10)	MultiPort Terminals	MultiPo	rts, MF12, Stubbed	UltraNA	P™ Terminals
Number of Ports	-	Matti of Forminaio		10, Mi 12, Olubbou	onan	
<b>12</b> (205)			T T			
<b>2</b> (78)						
<b>4</b> (262)						
6 (227)						
<b>8</b> (186)		<ul> <li>✤ A<sup>3</sup></li> </ul>	fter arrivir	ng in the Prod	uct Sole	oction nad
Dealeraine				<b>.</b>		
Packaging				of the produc		
Bulk Packaging (157		d	efine your	search even f	further l	oy utilizin
Individual Packaging	(260)	sc	reen.			
Preconnectorized "St	ubbed"	50	areen.			
Hardware	-					
No (29)						
Yes (8)						
Units per Delivery	_					
<b>12/31</b> (3)						

After making your choice in the Product Selection page, you will be directed to the Product List page. There will be two options to search for the specific part number(s) you are looking for. (1) 'Select Variants' or (2) Specific Part Number, and 'Add to Cart'

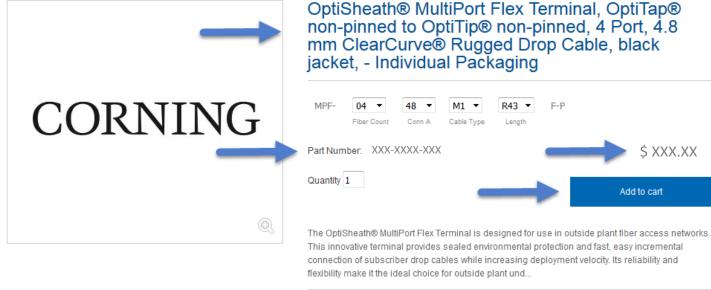


Note: At this point in the Product List page and further in the Product Display pages, the following types of customers will have these capabilities (1) Corning Contracted/Formal Quoted customers will have the ability to see their pricing located beside every product and place orders directly from the site (2) direct customers that do not have formal pricing will have the ability to request quotes directly from the site and (3) end users that purchase through distribution will have the ability to build a cart and send it to a Corning preferred distributor.

- By clicking on the 'Add to Cart' button directly from the Product List page, this product will automatically be populated in the Cart.
- By clicking the 'Select Variants' button, you will be directed to the Product Display page (below). You can also be directed to the Product Display page from the materials that have 'Add to Cart' by clicking on the short description of the product.
- The Product Display page will appear as follows. Here you can make part number selections based on your needs. For assistance building your part number, you can click on the Resources tab below the product description to view the family specification sheet.



- After making the part number selections, the following changes will take place:
  - > The short description will be replaced with a detailed description
  - The part number will be displayed below the selections
  - If the user is a contract/formal quote customer, the pricing will be displayed (pricing will update as part number is changed)
  - The 'Add to Cart' button will appear
  - The Product details will populate





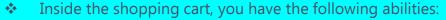
Product details

Specifications Resources

Part Number	MPF-0448M1R43F-P
Product Description	OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip® non-pinned, 4 Port, 4.8 mm ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging

- Once the user has completed their shopping and added all products to the cart, the cart can be reviewed by clicking on one of the following:
  - > 'your shopping cart' in the top right corner of the page
  - > Hover over the link to 'your shopping cart' and click the blue 'Checkout' button

Welcome Lanie   My Account	My Design Areas C	your shopping cart 1		
I'm looking for	Showing 1 of 1 Products	-		
Optic Hardware Closures	CORNING	OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip®		
x Terminal,Individual Packaging		non-pinned, 4 Port, 4.8 mm ClearCurve® Rugged Drop		
OptiSheath® N	Cable, black jacket, - Individual Packaging Quantity 1			
non-pinned to mm ClearCurv jacket, - Individ	_	Checkout		



- View pricing (if the user is a formal priced customer)
- Quantities can be updated
- Products can be removed
- The entire cart can be printed
- If something was forgotten, you can Continue Shopping
- Go to the Checkout

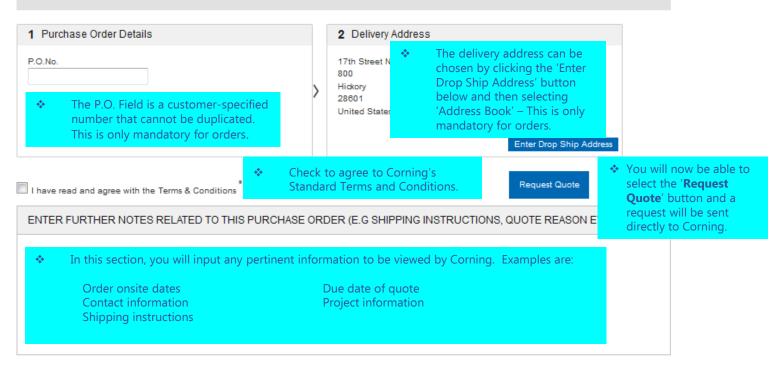
\*\*Please validate MOQs and Order Multiples prior to order submission\*\*

Your Cart       Cart ID: 0185026320         Item       Quantity         CORNNING       OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip® non-pinned, 4 Port, 4.8 mm       1         LitearCurve® Rugged Drop Cable, black jacket, - Individual Packaging Part Number: MPF-0448M1R43F-P       Remove		Print Cart Checkour	Continue Shopping
OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip® non-pinned, 4 Port, 4.8 mm       1         ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging       1	Your Cart Cart ID: 018502632	0	
CORNING ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging	Item		Quantity
	CORNING	ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging	

Print Cart Checkout Continue Shopping

NOTE: If the user is an end user, once the 'Checkout' button is clicked, the following message will be received.

You are not allowed to checkout. Print your cart and contact one of the Corning distributors listed here to order or to request a quote.



#### Your Cart ID 0185026320

Produ	ct Details	Item Price	Quantity	UOM	Total	
CORNING	OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip®	\$0.00	1	Piece	\$0.00	
	non-pinned, 4 Port, 4.8 mm ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging Part Number: MPF-0448M1R43F-P			Quote' bu and the 'I	n view pricing, the 'Request utton will no longer be an opti <b>Place Order</b> ' button (located a	at
*	A summary of your cart details will displayed.	be		the top a be clickat	nd bottom of the checkout) w ple.	111
				Order Tota	ıls	
				Total:	\$0.00	0
				*No taxes and	d shipping are included in t is total	
					* Place Order	

I have read and agree with the Terms & Conditions

- For both the quoting and ordering process, after 'Request Quote' or 'Place Order' has been clicked, the user will be redirected to a confirmation page that will list the following, as well as receive a confirmation email:
  - ✓ Quote/order number
  - ✓ Time the request was submitted
  - ✓ Summary of products and pricing (if applicable)

Quote Request Confirmation					
Thank you for your request. We a	are working on your quote.				
A copy of your quote details ha	s been sent to lanie.crisp@corning.com				
Quote Details					
Quote Number is 018502857 Placed on 8/25/16 6:57 PM The quote is Processing	2				
Payment Method		Delivery Address			
Quote placed by: Mrs Lanie ( P.O. No: Invoice Payment	Crisp	17th Street NW 800 Hickory 28801 United States			
Your Delivery Items					
Product Details			Quantity	Item UOM Price	Total
CORNING	OptiSheath® MultiPort Flex Terminal, C non-pinned, 4 Port, 4.8 mm ClearCurve Individual Packaging MPF-0448M1R43F-P		1	Piece \$0.00	\$0.00

Ord		

Subtotal:	\$0.00
Total:	\$0.00
*No taxes and shipping are included in this	total

Confirmation email example for Quotes.



Dear Lanie,

Thank you for your quote request. Your quote has been submitted to Corning Customer Care for processing. This email contains a complete summary of your request and your assigned # is 0185026572. You'll receive a response within the next 24 hours.

Item		Quantity	UOM
CORNING	OptiSheath® MultiPort Flex Terminal, OptiTap® non-pinned to OptiTip® non- pinned, 4 Port, 4.8 mm ClearCurve® Rugged Drop Cable, black jacket, - Individual Packaging MPF-0448M1R43F-P	1	Piece

If we can help you with any inquiry, please use our Contact Us page, or contact our customer care team directly via phone (800) 743-2671 or email CCSAmericas@corning.com

Many Thanks,

Corning Customer Care

#### Confirmation email example for orders.

# CORNING

#### Dear Lanie Crisp,

Thank you for your order. Your order acknowledgement # is **0185026593** and the total cost was \$489.56 This email contains a complete summary of your purchase and is currently awaiting processing.

Contact Corning Customer Care if you are unable to track your order in order tracker after 24 hours.

ITEM		ITEM PRICE	QUANTITY	UOM	TOTAL
	OptiSheath® MultiPort Terminal w/OptiTip® Jumper, 12 port, Single- mode (OS2), 125 m MTB- 1244FD125MW- P	\$489.56	1	Piece	\$489.56

#### Purchase Order Number

August\_25\_2016 Delivery Address

Corning Optical

800 17th Street NW Hickory, NC 28601

#### ORDER SUMMARY

Total: \$489.56

\*No taxes and shipping are included in the total If you've registered an account with us, the details of your order can also be found on the <u>Order</u> <u>Tracker</u> site.

If we can help you with any inquiry, please use our Contact Us page, or contact our customer care team directly via phone (800) 743-2671 or email CCSAmericas@corning.com

Many Thanks,

Corning Customer Care

CORNING