

Data Protection Notice – Video surveillance

Protection of personal data is of great importance to Corning Incorporated and its affiliates. Corning not only follows the legal requirements of the countries in which it operates, but it also aims at improving internal standards and processes on an ongoing basis. As part of this constant improvement, Corning seeks to apply a uniform and global level of protection of personal data across its entire organization.

Corning has implemented a set of Binding Corporate Rules (herein referred to as “BCRs”) in order to set up adequate safeguards to ensure that personal data is protected while transferred between the companies of the Corning Group. The implementation of BCRs provides an adequate level of protection for the personal data transfers carried out from any Corning entity to other Corning entities throughout the world. The principles of the BCRs are aligned with the rules of the General Data Protection Regulation (herein referred to as “GDPR”) ¹. More details about the principles governing Corning’s protection of personal data, Corning’s BCRs, and what they mean for you can be found on the intranet [here](#) and at https://cw.corning.com/sites/DPO/Documents/Data_Privacy/BCR/Corning%20Binding%20Corporate%20Rules.pdf. You may also request a copy of Corning’s BCRs by sending an email to privacy@corning.com

One of the key principles of Corning’s data protection program is to provide notice to relevant individuals regarding the collection, processing, and use of their personal data. The purpose of this Data Protection Notice (the “Notice”) is to inform you about the processing of your personal data in connection with the video surveillance systems installed on our premises (“you” or the “Data Subject(s)”).

Corning Incorporated located One Riverfront Plaza, MP-HQ-E1-E1E26A, Corning, NY 14831, U.S., and the relevant Corning entity act as joint controllers (“Corning”, “we”, “us”, “our”). Please click [here](#) or visit <https://www.corning.com/media/worldwide/global/documents/datacontrollers.pdf> to view the names and contact details of all relevant Corning entities and if applicable, contact information of the appointed Data Protection Officers.

1. Collection of your personal data

We may collect and process images of you recorded as part of our video surveillance systems.

The collection of your personal data is mandatory, without which we will not be able to ensure the surveillance of our premises for the purposes listed below.

Your personal data will be processed only to the extent legally permitted and necessary to the exclusion of any other incompatible purpose. Specific measures will be taken to ensure that the processing of such data remains limited to the strict minimum.

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.

2. Use of your personal data

Purposes	Legal Basis	Category of personal data
Prevent and detect crime	The processing activity is performed based on our legitimate interest to (i.) maintain the safety of our premises, employees, and visitors and (ii.) to safeguard Corning's domiciliary rights.	Images of you
Protect the health and safety of our employees and visitors to our premises		
Ensure the safety of Corning's assets		
Exercise, manage and defend legal disputes or claims	The processing activity is carried out based on our legitimate interest in the defense of our interests, including by legal means and, where applicable, the need to establish, exercise or defend our legal rights.	

In any event, please note that we will not process your personal data for any other purposes that are incompatible with those mentioned above.

All video surveillance cameras installed on our premises have been positioned to film only those areas that need to be monitored to achieve the purposes set out above, without disproportionate intrusion on your privacy. In particular, the cameras are not used for employee surveillance or to monitor working hours.

3. Disclosure of your personal data

As part of our processing activities, we may communicate your personal data to the following categories of recipients:

- Authorized Corning's entities, departments, and personnel on a need-to-know basis.
- *If Corning uses a subcontractor to manage and/or maintain its video surveillance* - the service provider responsible for managing the video surveillance systems installed on our premises on our behalf.
- The competent courts, law enforcement agencies, public authorities, government bodies and public entities, where applicable (particularly in the event of an incident or offence detected by our video surveillance systems).

Regardless of the recipient, we will only disclose your personal data to them on a strictly need-to-know basis and only to the extent required to achieve the purposes identified in this Notice.

We do not sell your personal data.

4. Transfer outside the European Economic Area ("EEA")

Your personal data may be transferred to third countries, including countries which do not have the same level of protection of personal data as in the EEA.

As a global organization, Corning may communicate your personal data to other Corning entities who may be located outside the EEA or your country of origin, including in the US. Said transfers are covered by the Corning Group's BCRs which ensure that adequate safeguards apply for the protection of your personal data.

Transfers to our third-party vendors located outside the EEA are carried out on the basis of at least one of the following mechanisms:

- a European Commission adequacy decision,
- EU Commission's Standard Contractual Clauses where countries do not provide with an adequate level of protection, or
- BCRs for processors.
- the existence of a derogation linked to one of the specific situations exhaustively provided for by the GDPR, for example, when you have given your consent to this transfer having been informed of the absence of guarantees, when the transfer is necessary for the performance of a contract concluded between you and us, when the transfer is necessary for the conclusion or performance of a contract concluded in your interest between us and a third party, or when the transfer is necessary for the establishment, exercise or defense of our legal rights, etc.

You may request to receive a copy of such documents by contacting the Corning Privacy Office as provided in the "Contact Us" section below.

5. Retention of your personal data

We keep your personal data for no longer than is necessary for the purposes of the processing concerned.

Images recorded by our video surveillance systems are kept for a maximum period of:

- **Germany:** ten (10) days
- **Other countries:** thirty (30) days

By way of exception, personal data may be kept for a longer period, but only for as long as is necessary for the following purposes:

- compliance with our legal obligations; and
- verifications necessary in the event of an incident to ascertain, exercise or defend our rights, in the context of disciplinary or criminal proceedings.

In any event, at the end of the retention period, we will irrevocably delete or anonymize your personal data so that you can no longer be identified.

6. Your rights

You are allowed to obtain access to the personal data that Corning processes about you. You have the right to correct or delete your personal data. You can also exercise your rights to obtain the portability of your personal data or to request the restriction of the processing of your personal data.

In addition, whenever Corning processes your personal data based on its legitimate interest, you may at any time object to such processing on legitimate grounds relating

to your particular situation. Where the processing of your personal data is based on your consent, you may withdraw it at any time.

Right of access

You may ask us to access your personal data at any time. If you exercise your right of access, we will send you a copy of the data in our possession, together with all information relating to its processing.

Right of rectification

You have the right to ask us to rectify or complete any inaccurate or incomplete personal data in our possession.

Right to erasure

You have the right to ask us to delete your personal data, for example if this data is no longer required for the processing we carry out.

We will do our best to comply with your request. Please note, however, that we may be obliged to retain all or part of your personal data if we are required to do so by law or if such data is necessary for the establishment, exercise, or defense of our legal rights.

Right to object

You may object at any time, for reasons relating to your situation, to our use of your personal data. We will then stop processing your personal data unless there are compelling legitimate grounds for us to continue processing your personal data (for example, if your data is necessary to establish, exercise or defend our rights or the rights of third parties in a court of law). If we are unable to comply with your objection, we will inform you of the reasons for our refusal.

Right to limit processing

You may also request that we limit the processing of your personal data, for reasons relating to your situation. For example, if you dispute the accuracy of your personal data or object to its processing, you may also request that we refrain from processing your data for the time necessary to verify and investigate your claims.

In this case, we will temporarily refrain from processing your personal data until the necessary verifications have been carried out or until we comply with your requests.

Right to data portability

You may request the portability of your personal data. If you so request, we will provide you with your personal data in a readable and structured format that enables you to re-use it easily.

We draw your attention to the fact that the portability of your personal data applies only to the personal data that you have provided to us, provided that the communication of your personal data does not infringe the rights of third parties. If we are unable to comply with your request, we will inform you of the reasons for our refusal.

Right to withdraw consent

Where the processing of your personal data is based on your consent, you may withdraw it at any time. Withdrawal of your consent prevents us from processing your personal data but does not affect the lawfulness of any processing carried out prior to such withdrawal.

Right as a third-party beneficiary

You can find in the **BCRs** the data protection principles to which Corning is subject and that you have the right to enforce, as a third-party beneficiary.

You may lodge a complaint using Corning's complaint mechanism available at the following address: <https://www.corning.com/worldwide/en/privacy-policy/binding-corporate-rules.html>

7. Exercise your rights

To exercise your rights, you should contact the Corning Data Privacy Office using the contact details provided under **Section 8** for more information regarding access to your personal data. To process your request as efficiently as possible, we may ask you for certain additional information to confirm your identity and/or facilitate the location of the personal data concerned by your request.

Please note that some of these rights are subject to specific conditions mandated by applicable data privacy regulations. If your situation does not meet these conditions, we will unfortunately be unable to respond to your request. If necessary, we will inform you of the reasons for our refusal to proceed with your request.

You also have the right to lodge a complaint with the competent courts or with the competent supervisory authority.

In addition, as a Third-Party Beneficiary and, if you suffer any damage related to the processing of your personal data, you have the rights to obtain redress and, where appropriate, receive compensation as may be ordered by the competent court or Supervisory Authority or as decided according to the internal Corning complaint mechanism, if used.

8. Contact us

If you have questions about the collection or use of your personal data, or would like assistance, please contact Corning Data Privacy Office at privacy@corning.com

Corning Privacy Office
One Riverfront Plaza
MP-HQ-01-E06
Corning, NY 14831
(607) 974-9000

9. Modification

We periodically review this Notice as Corning may need to amend its information regarding the collection, processing, and use of personal data from time to time to reflect changes in internal processes or structure of Corning's organization and to keep it up to date with applicable data protection regulations.