

CORNING

Procurement & Transportation Pandemic Flu Preparedness is a Business Imperative

Overview

The world is currently experiencing a pandemic due to the H1N1 virus (formerly Swine flu) and may experience future pandemics from H5N1 (avian influenza) or another novel influenza virus that develops.

Along with preparations by governments and health organizations around the world, companies must prepare to respond to a pandemic and minimize its impact. Corning urges all its suppliers to develop a plan of action to respond to the threat of a global pandemic. A sound business continuity plan and preparedness plan is prudent management, and helps minimize disruption to our supply chain. It also helps protect the health of our employees, their families and the communities in which we live and work.

Corning Incorporated follows a comprehensive pandemic strategy that includes: monitoring and tracking developments, educating our employees, implementing programs to increase good hygiene practices and infectious disease control, and ongoing communications about conditions that may affect our businesses or employees. The information and hyperlinks below provide good sources of information on pandemic flu and preparedness.

1. Corning's FAQ's
2. World Health Organization's 6 Phases of a Pandemic
3. Important Links

What is expected of suppliers in affected areas?

Develop your response plan for any potential pandemic as part of your business continuity planning and review your plans with your Corning Incorporated Manager. Specific expectations vary by the phase of a pandemic based upon the World Health Organization's 6 phases of a pandemic (see below for details).

Phase 1- 3 Protocol

- Your employees should be educated on personal hygiene practices e.g., hand washing, covering your cough, staying home when sick, etc.
- Your employees should be encouraged to stay away from live markets and consumption of undercooked eggs and meat.

Phase 4 Protocol

- Corning will implement a self-screening process for sites if the risk of pandemic, along with severity of the illness, increases to a higher level as indicated by the World Health Organization.

- Your on-site employees will be expected to participate in the self-screening process provided by Corning. Details of the process will be provided at all entrances when implemented.
- Your employees should not enter a Corning Facility with any flu symptoms; instead, have them seek appropriate health care.

Phase 5 & 6 Protocol

- Your employees will participate and follow actions as directed by Corning. Policies regarding the use of non-pharmacological interventions (i.e. masks, gloves, social distancing etc.) by your employees must be determined and communicated.

Planning and Responding - What can suppliers do to mitigate risk?

- Develop your response plan for potential pandemics as part of your business continuity planning as early as possible.
- Review your planned response, assumptions and key concerns of a pandemic event with your Commodity Managers while we're still in the early phases.
- Ensure that your planned response addresses key communication and plan activation points required to manage the phases of a pandemic.
 - Is there a defined communication plan to notify your employees and customers for pandemic response? Ongoing updates?
 - Does your company have a crisis management team defined, and in place?
 - Do you know what level of infection within your company would trigger a manufacturing shut-down, or reduced manufacturing capability?
 - Do your communication plans indicate how trigger points will be communicated?
 - Ensure that your key employees meet containment requirements and follow hygiene protocols when visiting Corning sites.

Frequently Asked Questions

Q: What is a flu pandemic?

A: A global outbreak of an epidemic that becomes very widespread and affects whole regions, continents, or the world. Pandemics occur when a novel influenza strain emerges that people have little natural immunity against.

Q: What is the risk of a flu pandemic breaking out any time soon?

A: The World Health Organization (WHO) declared a pandemic (worldwide outbreak) on June 11, 2009, due to the H1N1 virus. While the move to Phase 6 is acknowledgement of the spread of the virus (there was definite evidence of sustained community-level outbreaks in more and more geographic areas), it was not triggered by any change in the severity, or patterns of illness it is causing. We are also mindful of the heightened risk of other pandemics because of the potential that the H5N1 (avian flu virus), or another novel virus, could change into a form that would spread easily from human to human.

Q: What happens when a pandemic breaks out?

A: When a pandemic occurs, it spreads around the world very quickly. Flu viruses are, by their very nature, unpredictable and symptoms can range from relatively mild to severe. Corning and its suppliers need to be prepared for a wide range of potential health scenarios as a result of any pandemic.

Q: How can I learn more about pandemic flu?

A: Start by visiting other Internet resources that offer a wealth of information.

- World Health Organization
<http://www.who.int/en/>
- U.S. Dept. of Health & Human Services Pandemic Flu Site
<http://pandemicflu.gov>
- CDC H1N1 Influenza
<http://www.cdc.gov/h1n1flu/>
- CDC Avian Influenza
<http://www.cdc.gov/flu/avian/>
- CDC Infection Control
http://www.cdc.gov/germstopper/home_work_school.htm
- ISOS (also offers member services to Corning employees with a login)
<http://www.internationalsos.com>

Q: Is Corning prepared to respond to a flu pandemic crisis?

A: Yes, Corning is prepared.

- True to its Values, Corning is taking steps to protect its employees and to help prevent any disruptions to business in the event of a flu pandemic.
- Corning's preparedness plans aim to minimize the distress a pandemic could cause for its employees and for its operations.

Q: How can I protect myself against pandemic flu?

A: Take simple steps to stay healthy and prevent the spread of illness all the time.

- Wash your hands frequently and thoroughly (15 seconds or more).
- Cover your mouth when you cough or sneeze, preferably with a tissue, and wash hands immediately afterward.
- Do not share cups, silverware, towels or bedding with anyone in your home until washed with soap and hot water.
- Avoid touching your eyes, nose and mouth.
- Stay home from work if you are ill.

Q: Is travel safe?

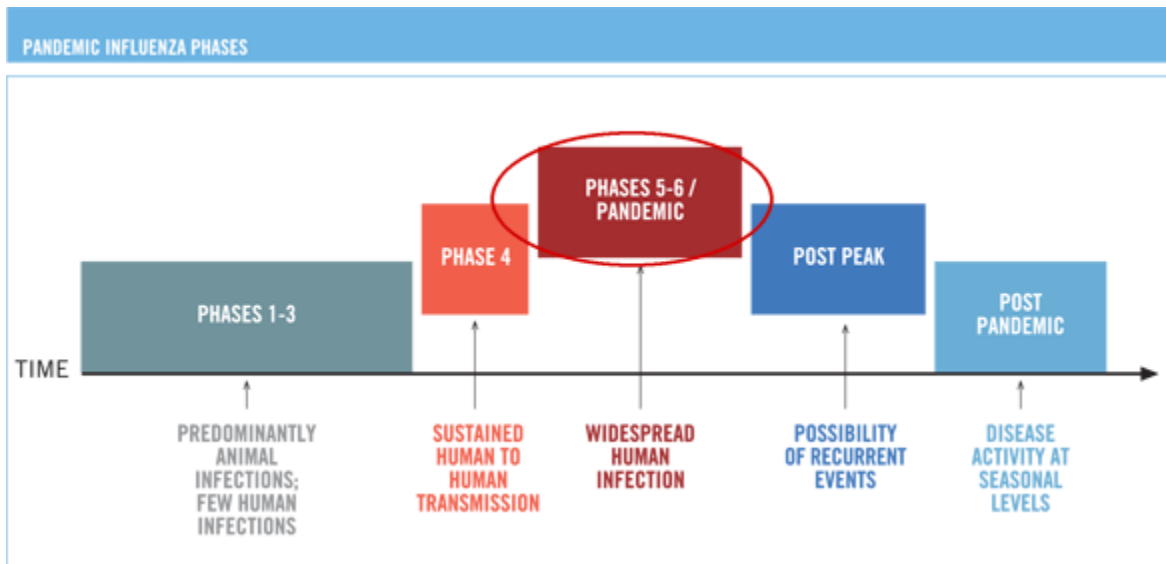
A: Yes. Corning may at some point impose travel restrictions to protect its employees and will communicate the restrictions assertively.

Important Links

- [WHO – World Health Organization](#)
- [CDC – Center for Disease Control & Prevention](#)
- [Department of Health & Human Services](#)

- [International SOS](#)

WHO's 6 Phases of a Pandemic



Corning will utilize a phased-in response plan based on threat/risk. Different geographies may be in different phases, so Corning's response may vary across our locations.