

# Data Privacy

## Supplier Program Overview

CORNING

Global  
Information  
Security

# Table of Contents

Forward .....	3
Binding Corporate Rules .....	3
Foundation for data protection .....	4
Transfers to suppliers .....	5
Security and confidentiality .....	6
Questions .....	7
Contact Information .....	7

## Forward

Corning is one of the world's leading innovators in materials science. For more than 160 years, Corning has applied its unparalleled expertise in specialty glass, ceramics, and optical physics to develop products that have created new industries and transformed people's lives. When performing our business operations, we collect and process relevant personal data about our employees, applicants, contingent workers, customers, suppliers and other business partners.

## Binding Corporate Rules (BCRs)

Corning created and implemented Binding Corporate Rules to apply a consistent and effective approach to managing privacy and data protection across our entities. Corning uses Binding Corporate Rules as the legal mechanism to transfer personal data between Corning entities worldwide and we expect suppliers processing personal data on our behalf to comply with the commitments we make in our Binding Corporate Rules.

# Foundation for Data Protection

Corning bases its data protection program and Binding Corporate Rules on the following principles:

- There is a legal basis for the processing of personal data
- The collection and use of personal data is for a defined business purpose
- Personal data collected is of quality and proportional to its uses
- Personal data is accurate and kept up to date
- Appropriate data retention policies are applied
- Appropriate notice is provided to individuals prior to processing their personal data
- The right to access; rectify and erase; or block and object to the processing of personal data is respected
- Appropriate security and confidentiality controls are implemented
- Transfers to suppliers, third parties and/or to third countries are secured appropriately

## Transfers to suppliers

Corning requires suppliers to confirm they process personal data in accordance with our instructions, and with security and confidentiality measures providing an adequate level of protection. These typically include:

- Suppliers meet established standards and compliance with applicable data protection laws, in particular those applying to personal data transfers and to any onward transfers
- Suppliers provide Corning with the right to audit their privacy and data protection practices
- Suppliers provide Corning with confirmation that personal data is either returned or destroyed upon termination of the contract
- Suppliers utilizing sub-contractors require sub-contractors to comply with the same contractual requirements as the supplier
- Suppliers may access personal data solely for the purposes of performing the services specified in their applicable service contracts and may not use personal data for additional purposes
- Suppliers must notify Corning of known or suspected data breaches involving Corning personal data

## Security and confidentiality

To secure the personal data Corning collects, appropriate technical and organizational security measures should be taken to protect against:

- Unauthorized or unlawful disclosure or access
- Accidental loss
- Destruction
- Alteration or damage

These measures take into consideration available technology and the feasibility of implementation. The intent of these measures is to ensure an appropriate level of security proportionate to the inherent risks surrounding the collection and processing of personal data.

Corning expects that suppliers given access to personal data uphold similarly stringent security measures.

## Questions?

Corning will take appropriate action, in accordance with applicable laws, if personal data is accessed, processed, or used in any way that is inconsistent with Corning's policies and the Binding Corporate Rules.

Anyone who feels Corning has not properly taken care of their personal data should submit a privacy complaint, using a [Privacy Complaint Form](#). Once completed, email the form to the Corning Data Privacy Office, [privacy@corning.com](mailto:privacy@corning.com).

Registered complaints will be acknowledged and handled within a reasonable period.

## Contact Information

Please contact Corning's Data Privacy Office at [privacy@corning.com](mailto:privacy@corning.com) with questions.

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